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| 編號 | 編號： | | | | 付款憑單（代傳票） | | | | | | | | | | | | 附　　件： | | | | | | | | | |
| 分號： | | | | 收款單位： | | | | | | | | | |
|  | 年　　月　　日 | | | | | | | |  | | |
| 受款人： | | | | | 申請日期： 年 月 日 | | | | | | | | | |
| 借　方　科　目 | | | 部 門 代 號 | | | | | 摘　　　　　　　　　　　要 | | | | | ˇ | | 仟 | 佰 | | 拾 | | 萬 | 仟 | 佰 | | 拾 | 元 | 角 | | ◎  粗  線  框  內  由  付  申  請  位  填  寫 |
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| 合 計 | | | | | | | | | | | | |  | |  |  | |  | |  |  |  | |  |  |  | |
| 應付金額合計：新台幣　　仟　　佰　　拾　　萬　　仟　　佰　　拾　　元整 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 貸方科目 | | | | 銀行別 | | | 月/日 | | | 票 據 號 碼 | | | ˇ | | 仟 | 佰 | | 拾 | | 萬 | 仟 | 佰 | | 拾 | 元 | 角 | |
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| 核　　　　　准 | | | | | 財　　　　　　務 | | | | | | 會　　　　　　計 | | 申　　請　　單　　位 | | | | | | | | | | | | | | |
|  | |  | | | 主　　管 | | | | 經　　辦 | | 主　　管 | 經　　辦 | 主　　管 | | | | | | 覆　　核 | | | | 申請人 | | | | |
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