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| 編號 | 編號： | | | | 收款憑單（代傳票） | | | | | | | | | | | | 附　　件： | | | | | | | | | |
| 分號： | | | | 收款單位： | | | | | | | | | |
|  | 年　　月　　日 | | | | | | | |  | | |
| 收款對象： | | | | | 申請日期： 年 月 日 | | | | | | | | | |
| 借　方　科　目 | | | 銀　行　別 | | | | 月／日 | | | 摘　　　　　　　　　　要 | | | ˇ | | 仟 | 佰 | | 拾 | | 萬 | 仟 | 佰 | | 拾 | 元 | 角 | ◎粗線框內由收款單位填寫 |
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| 收款項目（貨方科目） | | | | 部 門 代 號 | | | | | 摘　　　　　　　　　　要 | | | | ˇ0 | | 仟 | 佰 | | 拾 | | 萬 | 仟 | 佰 | | 拾 | 元 | 角 |
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| 收款金額合計：新台幣　　　仟　　　佰　　　拾　　　萬　　　仟　　　佰　　　拾　　　元整 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 核　　　　　准 | | | | | 財　　　　　　　務 | | | | | | 會　　　　　　計 | | 收　　款　　單　　位 | | | | | | | | | | | | | |
|  | |  | | | 主　　管 | | | 經　　辦 | | | 主　　管 | 經　　辦 | 主　　管 | | | | | | 覆　　核 | | | | 申請人 | | | |
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